

Add a Role



**BUSINESS
ADMIN**

Roles

A role is a set of permissions, accounts and transaction limits that are applied to sub users.

- 1) Click the "Business Admin" widget.
- 2) Click the "Roles" tab.
- 3) Click "Add a Role."
- 4) Enter "Role Name" and "Description."
- 5) Click "Create Role" to complete this process.

The screenshot shows the 'Business Admin' interface with the 'Roles' tab selected. A green circle with the number '2' is placed over the 'Roles' tab. In the top right corner, there is a button labeled 'Add a Role' with a plus icon, also marked with a green circle and the number '3'. The main content area displays the message 'You have not created any roles.' Below this message is a dark blue 'Add a Role' button. At the bottom of the page, there is a light gray box containing the text: 'Setting up new business users for business online banking is a simple three-step process.'

The screenshot shows a dialog box titled 'Add a new role' with a close button (X) in the top right corner. It contains two input fields: 'Role Name *' with a placeholder 'Name this role' and 'Description *' with a placeholder 'Describe the role'. Below the description field, it says '200 character max limit'. At the bottom of the dialog, there are two buttons: 'Cancel' and 'Create Role'. A green circle with the number '4' is placed over the 'Role Name' field, and a green circle with the number '5' is placed over the 'Create Role' button.



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