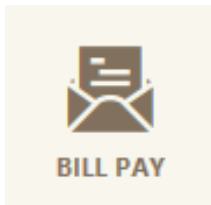


Online Banking Bill Pay Quick Pay



After you login to Educators Online Banking, click on the **Bill Pay** widget.

1. Click on the "Quick" Tab.
2. Under "Active Payees," select the Payee you are submitting the payment to.
3. Type in the "Amount" you are paying.
4. Select the "From Account" in the drop-down menu.
5. Under "Deliver By," choose the date you would like your payment to arrive to the Payee.
6. Click "Submit Payment."

The screenshot shows the "Bill Pay" interface. At the top, there is a "New Payee" button and two icons. Below this is a navigation bar with tabs: "Quick" (highlighted with a red underline and callout 1), "Multi", "Classic", "Scheduled", "History", and "Payees".

The main content area is divided into several sections:

- Active Payees** (Callout 2): A search bar "Search active payees" and three tabs: "All", "Businesses", and "People". Below are three payee entries: Capital One, Verizon, and WE Energies. Each entry shows "LAST" and "NEXT" payment dates and amounts.
- Amount** (Callout 3): A text input field containing "25.00" and a "Last Paid \$2.00" label.
- Payment Options** (Callout 4): A "From Account" dropdown menu with "Choose Account" selected.
- Deliver By** (Callout 5): A calendar for August 2018. The date "16" is selected.
- Standard Electronic**: A section with a table of fees and dates.

ADDITIONAL FEE	SEND ON	DELIVER BY
None	8/14/2018	8/16/2018
- Submit Payment** (Callout 6): A large grey button at the bottom right.

At the bottom of the interface, there is a note: "Funds are typically withdrawn from the funding account the day of the send-on date."